

GAZETTE DATE : 13/11/2008

LAST DATE : 17/12/2008

CATEGORY NO. 370/2008

1. Name of the firm **Kerala Financial Corporation.**
2. Name of Post **Typist**
3. Scale of Pay **Rs.3300-6380/-**
4. Number of vacancies **10 (Ten)**

NOTE : (i) The above vacancies are now in existence. The list of selected candidates published by the Commission in pursuance of this Notification shall remain in force for a minimum period of One year and a maximum period of three years provided that the list will not continue to be in force if a new Ranked List after the minimum period of one year is published. Candidates will be advised against the vacancies shown above and for all the vacancies reported during the period of pendency of the Ranked list.

(ii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidates to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of probation or 240 days from the date of joining duty whichever is earlier.

5. Method of Appointment	:	Direct Recruitment
6. Age Limit	:	Must have completed 18 (Eighteen) years and must not have completed (Thirty Five) 35 years of age as on 01.01.2008 with usual relaxation to SC/ST/OBC

NOTE (i) The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of Five years from the upper age limit provided they are within the prescribed age limit on the date of their first appointment in the above concern. But the regular employees of the concern are not

eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern.

(for other conditions regarding the age relaxation please see Para 2(i), (ii), (iii), (iv), & (xii) of the General Conditions)

7. Qualifications :

(1) SSLC or Equivalent.

(2) Typewriting (English) Computer Word Processing Higher-KGTE/MGTE

Note: (1) Those who have passed the KGTE before January 2002 should produce separate Certificate in Computer Word Processing or its equivalent.

Note :(2)The candidates will be advised for appointment from the ranked list prepared as per this notification of Typist against the vacancies reported to the Commission from various Company/ Corporation/ Board having the same qualification. Scale of pay and other allowances will be as prescribed for the post by the concerned firm.

8. The applications can be submitted only by On-line facility provided in the website of the Kerala Public Service Commission. Detailed instructions regarding the submission of applications are available in the website of the Kerala Public Service Commission viz. www.keralapsc.org . No application fee is required. The barcode number in the application form shall be quoted in all further enquiries/correspondence. Documents to prove qualification, age and community have to be produced as and when called for. Applications which are not submitted in accordance with the instructions given in the website will be summarily rejected.

9. Last date of receipt of application 17/12/2008 Wednesday up to 5 p.m.

10. Address to which applications are to be sent:-

www.keralapsc.org

- 11 (a) Sub Paras v, viii, ix, x and xi in Para 2 and Paras 5, 6, and 7 of the general conditions are not applicable to this post.
- (b) The selection to the Typist will be subject to the rules and regulations made by them from time to time.

(for further details see the general conditions)

P.C.BINOY
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION